

## Evaluation Form for Graduation Candidates:

### IMM Bachelor of Commerce

**Student Name** : .....

**School Mentor** : .....

**Company/ Organization Name** : .....

**Name Company/ Organization Mentor** : .....

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U = Unsatisfactory, WS = Weak Satisfactory, S = Satisfactory, G = Good,  
E = Excellent

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#### 1 Knowledge

How would you rate the practical application of the student's knowledge during this process?

Remarks: U / WS / S / G / E

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.....

#### 2 Insight

How would you rate the student's problem solving abilities in relation to the specific study discipline. ?

Remarks: U / WS / S / G / E

.....  
.....

#### 3 Skills

**a** How would you rate the student's writing abilities for reports, articles, summaries, and other relevant documents?

Remarks: U / WS / S / G / E

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.....

**b** How would you rate the students speaking skills?

Remarks: U / WS / S / G / E

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.....

**c** How would you rate the student's interpersonal skills?

Remarks: U / WS / S / G / E

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.....

**d** How would you rate the student's organizational skills?

Remarks: U / WS / S / G / E

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.....

**4 Working independently**

Did the student take initiative and carry out proposed ideas?

Remarks: U / WS / S / G / E

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.....

**5 Dedication**

Did the student show interest and dedication to assigned duties ?

Remarks: U / WS / S / G / E

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.....

**6 Motivation**

How would you rate the students motivation?

Remarks: U / WS / S / G / E

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.....

**7 Graduation Assignment**

**a** Was the assignment clear? Yes/ No \*

**b** Was the assignment fully completed ? Yes / No \*

**c** Does the assignment have practical value for the company / organization / department ? Yes / No \*

**d** Was there an exceptional situation during this process that may have had an influence on the the students performance ? Yes / No \*

If yes, please explain:

.....  
.....

**8 Can you concretely state if there are any areas where the student does not have sufficient knowledge pertaining to the graduation process?**

1. ....
2. ....
3. ....

**9 On the basis of your experience, can you make suggestions in relation to:**

**a** Information and supervision within the educational programme?

.....  
.....

**b** Literature/ learning materials/ practicals/ in the educational programme?

.....  
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**c** Length and time frame of this graduation process ?

.....  
.....

**10 Can you characterize in a brief statement your general feelings about the student and/or the educational program?**

.....

\* Circle if applicable

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Location : .....

Date : .....

Signature : .....

**( Formulier dient door de student te worden ingeleverd bij de administratie FEHT )**