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PARKING REGULATIONS 2020 FONTYS UNIVERSITY OF APPLIED SCIENCES

Regulations for enforcing parking regulations, wheel-clamping and towing motor vehicles, and removing bicycles and other objects (including trailers) in the event of unsafe situations and nuisance.

The Executive Board of the Fontys Foundation

With due observance of Section
7.57 h of the Dutch Higher
Education and Research Act
(WHW),

has decided

to lay down the following regulations with regard to parking on the sites owned, leased or rented by Fontys, which provide for the enforcement of regulations, supported by an adequate sanctioning policy, including the application of a parking management system (such as barriers), paid parking, wheel-clamping motor vehicles, the application of a tow-away scheme, the relocation of motor vehicles and the removal (or chaining) of incorrectly parked bicycles, trailers, etc. Depending on the urgency, a warning may be given first, which will be valid for one year from the time it is given.

1. General

- a. The starting principle for these regulations is the Fontys Parking Policy, which the Executive Board established with the agreement of the Central Participation Council (CPC), and came into effect on 2 July 2018. The Parking Policy has been added to these regulations as an appendix (appendix 1).
The Parking Policy is based on the Mobility Agenda (2017-2020). The Parking Policy provides for – among other things – a parking management system (such as barriers combined with number plate recognition). The parking management system offers Fontys options to improve Fontys' accessibility, for example by preventing third parties who have no connection to Fontys from parking cars there, and the ability to monitor the parking volume. In addition, the Fontys Parking Policy contains the option of introducing paid parking if the parking volume gives cause for that. A communication plan will be part of the introduction of a paid parking scheme at a certain location.
- b. On the sites owned, leased or rented by Fontys, the Dutch Road Traffic Act (*Wegenverkeerswet*) applies by analogy. This means that the Dutch Road Traffic Act applies to any matters with regard to which that is legally possible.
This means – among other things – that normal right-of-way rules, regulations with regard to driving forward and backward, parking regulations, etc. apply.
- c. These parking regulations can be consulted at the relevant location's reception, as well as via the [Fontys website](#) or via the [internal portal](#).

2. Parking facilities

- a. Drivers (passenger cars and lorries) and motorcyclists may only park in the designated and marked parking spaces or shelters.
- b. The sites have clear signs indicating where parking is and is not allowed (among others in the form of marked parking spaces, yellow lines and signage).
- c. Bicycles are to be parked in the designated bicycle shelter(s) or bicycle rack(s).
- d. There are signs at the entrances of the car parks owned, leased or rented by Fontys, indicating that house rules and disciplinary measures (which these regulations are part of) apply.
- e. The Executive Board may decide, or it may be decided under the Executive Board's responsibility, that parking on one of Fontys' sites is to be regulated by means of a parking management system (such as barriers). If a parking management system is used, the conditions of appendix a. apply.
- f. For some Fontys locations, paid parking can be introduced, with regard to which the measures and criteria as contained in the Fontys Parking Policy will be decisive.

3. Special parking facilities

- a. **Parking for employees and students with a (temporary) mobility impairment**
 - A limited number of free disabled parking spaces close to the buildings are available for people with a medical impairment.
 - If these parking spaces are taken, the relevant person is to park on a regular parking space.
 - Those with a permanent medical impairment must apply for an exemption from the municipal council of their own place of residence in order to be allowed to use a disabled parking space, which exemption must be clearly visible in the vehicle.
 - Employees and students with a temporary medical impairment who temporarily require a disabled parking space at Fontys can turn to the relevant location's reception.
- b. **Service parking spaces**

Company cars belonging to maintenance engineers or hired companies must be recognisable as being company cars in order to be allowed to use the free service parking spaces (insofar as any are available).

Before making use of the service parking spaces, they must report to the relevant location's reception.

Where there are no service parking spaces, or these are taken, the relevant vehicle must be parked on a regular parking space.
- c. **Reserved parking spaces**

Reserved parking spaces are indicated with signs, containing a number plate or description.
- d. **Chargeable motor vehicles (e-cars)**

The parking spaces that are reserved for charging e-cars are indicated with signs and are equipped with a connection point. Please refer to appendix b. for regulations on charging a vehicle, including those on settlement of the charging costs.

4. Motor vehicles

4.1 Car lift

- a. To temporarily relocate (motor) vehicles, Fontys uses so-called 'car lifts'. Fontys is authorised to relocate (motor) vehicles without prior warning, using a car lift, if:
 - the accessibility of the site or building is obstructed;
 - the emergency services are unable to get through;
 - an emergency exit is blocked;
 - a (motor) vehicle is parked in such a way that the set-up of a site with regard to which it has been announced that an event is going to take place there (events site) is hindered;
 - the vehicle causes a nuisance to other (motor) vehicles, and such nuisance can be remedied by using a car lift, or
 - in unforeseen circumstances in which immediate action (by or under the responsibility of the building manager) is required.
- b. The car lift may only be operated by Accommodation and Support Unit employees who have taken the required training.

- c. If a (motor) vehicle has been relocated using a car lift, a notice concerning the relocation will be placed on the motor vehicle. In all other respects, the rules concerning wheel-clamping a vehicle will apply.

4.2 Wheel-clamps

- a. If there is a reasonable ground to do so, employees of the Accommodation and Support Unit may wheel-clamp a motor vehicle on the instruction or under the responsibility of the building manager.
- b. Such a ground must in any case be understood to be the unauthorised parking of a motor vehicle on a disabled parking space, in a location intended for charging electric cars, on a service parking space, in front of entrances and exits, in front of an emergency exit or unloading location, outside of a parking space or in two parking spaces, or in another location where it poses a safety risk or leads or threatens to lead to unacceptable nuisance. Where required, the tow-away scheme (please refer to paragraph 4.3.) may be applied.
- c. Unless these regulations provide otherwise, one warning will be given before a motor vehicle is actually wheel-clamped.
- d. After a warning has been placed on a motor vehicle, it may be immediately wheel-clamped in the event of subsequent violations, provided that, at the time a motor vehicle is wheel-clamped, it has not yet been a year since the warning was given. If a year has passed, another warning will be given first. Once a vehicle has been wheel-clamped once, no further warnings will be given for a year, and the car will be wheel-clamped again instead.
- e. If a motor vehicle is unlawfully parked on a disabled parking space, it may – in derogation from paragraph c. – be immediately wheel-clamped without the driver being given a warning first.
- f. If a motor vehicle is wheel-clamped, a warning will be placed on the motor vehicle to prevent it from being damaged as a result of being driven away with the wheel clamp still attached.
- g. In order for employees of the Accommodation and Support Unit to remove a wheel-clamp on the instruction or under the responsibility of the building manager, the driver will have to pay a € 25.00 compensation.
The compensation will have to be paid by PIN card transaction or by means of a one-off direct debit mandate, with employees of the Accommodation and Support Unit. The person involved will be given a receipt.

4.3 Tow-away scheme

- a. If the car lift as referred to in Article 4.1. of this scheme cannot be used (which will be at the discretion of the employees of the Accommodation and Support Unit), Fontys is authorised to have a (motor) vehicle towed by a recognised salvage company, if:
 - the accessibility of the site or building is obstructed;
 - the emergency services are unable to get through;
 - an emergency exit is blocked;
 - a (motor) vehicle is parked in such a way that the set-up of a site with regard to which it has been announced that an event is going to take place there (events site) is hindered;
 - in unforeseen circumstances in which immediate action (by or under the responsibility of the building manager) is required.
- b. If a car has been towed, the owner must report to the reception of the relevant building or location. All the costs involved in the towing will always be recovered from the driver or the owner of the (motor) vehicle.

4.4 Parking outside of the regular opening hours

Outside of the regular opening hours of the buildings and sites, no motor vehicles may be left on the Fontys sites or the sites Fontys makes use of.

In consultation with the relevant building manager and the Accommodation and Support Unit, other arrangements can occasionally be made on this. In all other respects, the conditions of Articles 4.1. through 4.3. apply.

5. Bicycles

- a. If there is a reasonable ground to do so, bicycles (bicycles, scooters, motor cycles) placed outside of a bicycle shelter or bicycle rack may be removed by or under the responsibility of the building manager.
- b. Such a ground will in any case include a bicycle having been placed in front of an entrance and exit or in another location where it poses a safety risk or leads or threatens to lead to unacceptable nuisance.
- c. The bicycle will be released after payment of a € 4.50 compensation (which may only be paid by PIN card transaction or by means of a one-off payment authorisation).
- d. Removed bicycles for which no one comes forward within 1 month of their removal can be transferred to the police as being an object with no apparent owner.
- e. In connection with the start of the new academic year, any bicycles that have been left unattended will in any case be removed on or around 1 August, all this with due observance of the conditions under d. of this article.

6. Other objects

The building manager may apply these regulations analogously to, or such regulations may, under the building manager's responsibility, be analogously applied to any other objects, in the widest sense, which includes trailers.

7. Control, complaints procedure and disciplinary measures

- a. Checks may be performed by or under the responsibility of the building manager to determine whether those who wish to park on the Fontys sites are authorised to do so. To that end, the entrances of the car parks will be marked with a sign reading '*geen toegang voor onbevoegden*' (no access for unauthorized persons), and stating that the Fontys House Rules apply. The number plates of unlawfully parked motor vehicles will be registered by or under the responsibility of the Accommodation and Support Unit.
- b. Anyone who does not agree to an action taken with regard to a motor vehicle, bicycle or other object operated by or belonging to him may object to this with the Executive Board, in writing, within six weeks.
For Fontys students, the applicable procedure is laid down in Article 47 of the Students' Charter. Employees, course participants and visitors of Fontys may write to the Executive Board as well. However, it is recommended that, before submitting a complaint to the Executive Board, you first apply to the relevant building manager for a reconsideration of the action taken.
- c. In accordance with the House Rules and Order Preserving Measures, repeated violation of these regulations (such as multiple wheel clamps) may result in
 - a (disciplinary) measure being imposed in accordance with Article 42 of the Students' Charter (students);
 - a (disciplinary) measure being imposed in accordance with Chapter P CAO-HBO (employees);
 - the relevant person (course participant, visitor) being denied access to Fontys' buildings and sites.

8. Concluding provisions

- a. Fontys is not liable for damage to the (motor) vehicle, bicycle or other object, except in the event of intent or gross negligence on Fontys' part. In order to prevent discussion on any loss that may have been suffered as a result of the implementation of these regulations, employees of the Accommodation and Support Unit will – on the instruction or under the responsibility of the building manager – take pictures of the situation before and after measures are taken (such as a car lift being used or a motor vehicle being wheel-clamped).
- b. Employees, students, course participants and visitors of Fontys that make use of third-party car parks within the framework of their work or studies (which is usually the case where the sites on which Fontys is located is not owned, leased or rented by Fontys) must comply with the rules that apply there.

- c. In all cases not provided for by this scheme, and in the event of a difference in interpretation of one or more provisions of this scheme, the Executive Board will decide.
- d. These regulations are part of the Fontys House Rules and Order Preserving Measures and may be referred to as 'Fontys University of Applied Sciences Parking Regulations 2020'.
- e. These regulations, which includes any changes therein, are laid down by the Executive Board, subject to the consent of the CPC. Proposed amendments to these regulations can be submitted on the initiative of the CPC or the Executive Board.
- f. The Executive Board may increase the amounts of money contained in these regulations (or appendices) on the proposal of the building manager of a location, for example in the event that the amounts contained in these regulations offer insufficient prevention.
In addition, the Executive Board has the option of periodically adapting the amounts to the consumer index. The Executive Board will submit the increases as referred to in this article to the CPC for advice.
- g. These regulations can be found via the website referred to in Article 1/the Fontys portal. In addition, the receptions have copies of the regulations available for inspection.

Established by intended decision of the Executive Board of Fontys University of Applied Sciences dated 14 January 2020, after which the CPC granted its approval on 2 April 2020.

These regulations enter into force 1 June 2020.

The 2015 Fontys University of Applied Sciences Parking Regulations were revoked at the same time.

Appendices a. and b. to these regulations are contained on pages 6 and 7 of these Parking Regulations.

Appendix 1: [Fontys Parking Policy, dated 2 July 2018](#)

JZ/2020/257/JJ

Appendix a. to the 2020 Fontys University of Applied Sciences Parking Regulations

Parking management system regulations

Barriers

- If a Fontys location opts for a system involving barriers, number plate recognition will be used where this is possible in view of the flow of traffic. This means that, upon entry, the system will recognise the car's number plate and the barriers will open automatically. While, upon entry, the barriers can always be opened using the Fontys card, this results in a certain degree of delay, so number plate recognition is preferred.
- Third parties (such as course participants and visitors) can report via the intercom by the barriers in order to obtain access. This also applies to students and employees who do not have a Fontys card (yet).
- With regard to leaving the car park, there are several options:
 - the barriers open automatically;
 - an (exit) card must be made available (where there is paid parking).
- As soon as it becomes known that a Fontys location will be making use of barriers, all students and employees of the location will be given the opportunity to register their number plate via www.fontyskaart.nl.
- In the event of emergency, the barriers will be left open.
- In case of questions about or problems involving the operation of the barriers, the relevant location's reception must be contacted (whether or not by using the intercom by the barriers).

Appendix b. to the 2020 Fontys University of Applied Sciences Parking Regulations*

Rates scheme for charging e-cars

- The charging stations on the Fontys sites are available to Fontys employees, students and visitors driving an electric car.
- In order to connect and disconnect the electric car, you will require your own charging card.
- In order to charge at the **low-rate** for electricity, employees and students must register the charging card number via www.fontyskaart.nl , under the button 'laadpasregistratie' (charging card registration).
- The charging rates of the e-charging stations are as follows:
 - a. For employees and students who commute by electric car, the low rate for electricity will apply for charging the electric car.
 - b. For third parties (visitors), the normal rate for electricity will apply for charging their electric car.
 - c. Price developments and/or purchase rates for electricity may give cause for a review of the below rates. The current charging rates are published on <https://connect.fontys.nl/diensten/OenO/Paginas/Regelingen.aspx>

Differentiation charging rates for electricity consumption	Costs
Low-rate electricity	€ 0.25 (incl. VAT) per kWh + rate of €0.25 per hour
Normal rate electricity	€ 0.35 (incl. VAT) per kWh + start-up rate of €0.605

- Cars can be charged for a maximum of 3 hours using a blue parking disc, after which the user must vacate the relevant parking space for someone else.
- If the car is still there after 3 hours, the user will receive a warning. If the permitted charging time is exceeded again, the car will be wheel-clamped. This provision does not apply to any reserved charging parking spaces for electric company cars.
- The parking spaces by the charging stations are designated with parking signs that read 'oplaadpunt elektrische auto' ('charging point electric car'). Parking a traditional car there is not permitted. Undesired parkers run the risk of being wheel-clamped, as indicated in Article 4.2. of the Parking Regulations. Before a car is wheel-clamped, a warning will be given in accordance with the provisions of Article 4.2. (under c.).

* Established by the Executive Board of Fontys University of Applied Sciences dated 25 August 2020. This appendix enters into force 1 January 2021.